

F.No.15-3/2011-Desk (MDM)  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy  
Mid Day Meal Division

\*\*\*\*\*

New Delhi, the 30<sup>th</sup> November, 2016

New Delhi, the 30<sup>th</sup> November, 2016

**OFFICE ORDER**

Consequent upon the joining of Shri Vijaya Bhaskar Gurala as Director in the EE.I Bureau, it has been decided with the approval of the competent authority to allocate the work of Mid Day Meal Scheme amongst Divisional Heads in suppression of this Department's office order dated 4<sup>th</sup> November, 2016 as per details given below :-

S. No	Director / Deputy Secretary	Under Secretary	Section Officer	Work allocation
1.	Shri Vijaya Bhaskar Gurala, Director	Shri Rajeev Kumar, Under Secretary	Smt. Sunita Sharma, SO(Desk)	<p><b><u>Functional Areas:</u></b></p> <ul style="list-style-type: none"> <li>i) Policy matters, revision/modification of the schemes/norms and preparation of guidelines.</li> <li>ii) National Food Security Act.</li> <li>iii) Budget and Financial matters.</li> <li>iv) Internal financial monitoring of allocation, releases and utilization. Maintenance of Central database thereon.</li> <li>v) Foodgrains Allocation and coordination with FCI.</li> <li>vi) Policy matter on kitchen sheds and kitchen devices.</li> <li>vii) Coordination with FCI, F&amp;PD, Finance Ministry, WCD, NITI Aayog etc.</li> <li>viii) Monitoring of Payment to FCI and analysis of MPRs.</li> <li>ix) Annual Plan, Action Plan, Material for Annual Report, Performance Budget Audit objections and CAG Paras, Performance Audit Report</li> <li>x) Coordination with concerned States on Social Audit related work.</li> <li>xi) Work related to Ed CIL on TSG-MDM</li> </ul> <p><b><u>States:-</u></b> (1) Madhya Pradesh (2) Maharashtra, (3) Karnataka, (4) Odisha, (5) Rajasthan, (6) Tamil Nadu and (7) Uttar Pradesh</p> <p><b><i>(Appraisal of AWP&amp;B, Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i></b></p>
		Shri Rajeev Kumar, Under Secretary	Smt. Sushila Tiwari, Section officer (MDM 2-1)	<p><b><u>Functional Area:</u></b></p> <ul style="list-style-type: none"> <li>i) PAB-MDM meetings coordination</li> <li>ii) Work related to Review Missions</li> <li>iii) Organization of Regional Workshops, Review Meetings of National and Regional Level</li> <li>iv) Empowered Committee and National Steering cum Monitoring Committee</li> <li>v) Governing Council and Executive Council of National Mission of SSA/MDM</li> <li>vi) Committee on Research on Elementary Education (CREE) and other Committees and Evaluation Study/Base-line Study</li> </ul>



				vii) Coordination with Nodal Officers of Monitoring Institutions. viii) Development of MDM-MIS and Automated Monitoring System. ix) Coordination with concerned States on Social Audit related work. x) Work related to NIC and NICS  <b>States:</b> (1) Andhra Pradesh, (2) Chhattisgarh (3) Goa, (4) Kerala (5) Punjab (6) Telangana  <i>(Appraisal of AWP&amp;B, Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i>
	<b>Link Officer - Shri P. Vinayagam, Director.</b>			
2.	Shri P. Vinayagam, Director	Shri Sachin Arora, Under Secretary	Shri R. K. Jain, Section officer (MDM 1-1)	<b>Functional Areas:</b> i) Parliament Questions ii) Parliamentary matters and Demands for Grants etc. iii) Fortification of Foodgrains related matters iv) Analysis / Reviewing of reports – QPRs, Monitoring Institutes Reports etc. v) School Health Programmes and NRHM vi) Nutrition related matters and coordination with FSSAI. vii) Coordination with concerned States on Social Audit related work. <b>States:</b> (1) Jharkhand, (2) West Bengal, (3) Haryana (4) Gujarat and (5) Bihar <i>(Appraisal of AWP&amp;B, Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i>
	<b>Link Officer - Shri Vijaya Bhaskar Gurala, Director</b>			
3.	Shri P. Vinayagam, Director	Shri Arnab Dhaki, Under Secretary	Shri R. K. Jain, SO (MDM 1-2)	<b>Functional Areas:</b> i) All Court Cases ii) RTI matters iii) VIP References/PMO reference iv) Complaints & Newspapers Reports v) Grievance Redressal of Stakeholders in MDM vi) Public Grievances, e-Samiksha and related matters vii) Coordination with concerned States on Social Audit related work.  <b>UTs:</b> (1) Andaman & Nicobar Islands, (2) Chandigarh (3) Dadra & Nagar Haveli (4) Daman & Diu (5) Delhi (6) Lakshadweep (7) Puducherry  <i>(Appraisal of AWP&amp;B, Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i>
	<b>Link Officer – Shri Harish Kumar, Director</b>			
4.	Shri Harish Kumar, Director	Shri Arnab Dhaki, Under Secretary	Shri V. K. Jha, SO (MDM 3-1)	<b>Functional Areas:</b> i) Policy matters related to Social Audit. ii) Development of Film on MDMS, Media Activities & Communities Mobilization



				iii) Publicity / IEC (Information, Education, Communication) iv) Development of Resource materials, Training facilities etc. v) Documentation of Best Practices and Dissemination & Equity Issues etc. vi) Development and Maintenance of Website. vii) Matters concerning NER and Special category States & Minorities related issues-Sachchar Committee report viii) Coordination within EE.I Bureau. ix) Prime Minister's 15 point programme and 20 point programme x) Preparation of material for monthly D.O. by Secretary(SE&L) and follow up xi) Coordination with concerned States on Social Audit related work.
				<b>States:</b> (1) Arunachal Pradesh, (2) Assam, (3) Sikkim, (4) Tripura, (5) Manipur (6) Meghalaya (7) Mizoram (8) Nagaland and three Himalayan States viz. (9) J&K, (10) Uttarakhand and (11) Himachal Pradesh.
				<i>(Appraisal of AWP&amp;B, Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i>
				<b>Link Officer – Shri P.Vinayagam Director.</b>

2. This issues with the approval of Joint Secretary (SE.I).

(Rajeev Kumar)  
Under Secretary

*Rajeev Kumar*  
(Rajeev Kumar)  
Under Secretary

To

1. Director (HK)/Director (PV)/ Director (VBG)
2. Under Secretary (SA) / Under Secretary (AD)
3. PPS to Secretary (SE&L).
4. PS to (SE.1)
5. All Section Officers in MDM Bureau
6. Guard File.